

 Alabama AER

 41st Annual Training Conference

 Vendor Registration

Innovate – Integrate – Motivate

November 20 – 22, 2024 **|** Hotel Capstone **|** Tuscaloosa, Alabama

Registration Deadline: **Friday, October 25, 2024**

Registration Fee: $275

Includes tables, 2 chairs, power (upon request), and \*Conference Meals for **1 person**\*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**First Name Last Name**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email Address:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_**

**Mailing Address City/State Zip Code**

**Full Page Program Advertisement ($250.00): This option provides a full-page advertisement of your organization in the conference program.**

**Conference Sponsor ($500.00): This option includes a full-page advertisement of your business/organization in the conference program. Additionally, special display recognition of your organization will be provided in the conference program and at breaks and meal functions as a conference sponsor.**

**Information/Artwork for Full Page Advertisement/Conference Sponsor should be emailed to Joe Helm,** **jpheagle@gmail.com** **Deadline: Friday, October 25, 2024**

**The following conference events are included in your registration. Please check all events you plan to attend, and \*additional meals added in the blank\*. Payments for extra meals will be accepted at the registration table on November 20th.**

* \_\_\_ President’s Reception – Wednesday, November 20th
* \_\_\_\_ Breakfast – Thursday, November 21st
* \_\_\_\_ Awards Luncheon – Thursday, November 21st
* \_\_\_\_ Breakfast – Friday, November 22nd

**Please let us know about any food allergies, intolerances, or restrictions you may have. This information will be provided to the hotel catering staff to ensure a safe dining experience for all.**

* Milk/Dairy
* Gluten
* Peanuts or Tree Nuts
* Eggs
* Pork
* Poultry
* Mushrooms
* Citrus
* Shellfish
* Other (Please List Below)

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please email your completed form to Sharon McLean.**

**sharon.mclean@rehab.alabama.gov**



**Hotel Reservations Available at Hotel Capstone**

**Book with the AER Room Block for a Rate of $149/Night**

**Deadline to Book: October 20, 2024**

**Scan the QR code to reserve your room, or call**

**Hotel Capstone at 205-752-3200 and request the AER rate.**

**HOLD HARMLESS**

**“The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor’s activities on the premises and will indemnify, defend, and hold harmless the hotel and its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.”**

|  |  |  |
| --- | --- | --- |
| * Exhibit Space
 | **$250.00** | **Number of Tables: 1 or 2****Power Needed: Y or N** |
| * Full-page Ad
 | **$250.00** |  |
| * Conference Sponsor
 | **$500** |  |
|  | **Total enclosed: $\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

Questions may be directed to Sharon McLean at Sharon.mclean@rehab.alabama.gov or 251-478-2143.